

DELEGATION OF FUNCTIONS

NSW Health Pathology Board

Section 126B Health Services Act 1997

Recitals

- A. Pursuant to section 8A of the Health Administration Act 1982, the Health Secretary determined on 29 March 2006 (reconfirmed on 31 December 2010) that the Health Administration Corporation may exercise the Secretary's powers, authorities, duties and functions to provide services under section 126B of the Health Services Act 1997.
- B. NSW Health Pathology is a division of the Health Administration Corporation, originally established on and from 31 May 2012 and vested with certain of the Secretary's service provider functions under section 126B of the Health Services Act 1997.
- C. The Secretary established the NSW Health Pathology Board as an appointed body under section 126C of that Act by instrument dated 8 November 2012.

Functions of NSW Health Pathology Board

Pursuant to section 126B(4) of the Health Services Act 1997, I, Elizabeth Koff, Health Secretary, hereby delegate to the NSW Health Pathology Board the following functions in respect of the governance and oversight of NSW Health Pathology:

- 1. To provide effective and ethical governance of NSW Health Pathology in relation to the provision of sustainable, responsive, efficient and high quality pathology, forensic and analytical science services.
- 2. To endorse the strategic direction and plan for NSW Health Pathology and make decisions regarding pathology, forensic and analytical science services that are for the collective benefit of the NSW health and justice systems, and approve and monitor compliance with the Strategic and Annual Operational Plans of NSW Health Pathology.
- 3. To ensure effective and comprehensive corporate and clinical governance frameworks are established and approved by the Board to support the maintenance and improvement of standards and quality of services provided by NSW Health Pathology.
- 4. To provide strategic oversight of and monitor NSW Health Pathology's performance (clinical, operational and financial) in accordance with the objectives and measures set by the Health Secretary.
- 5. To ensure appropriate internal controls and robust systems are in place including:
 - a. Financial and other internal reporting mechanisms which provide adequate, accurate and timely information about the performance of NSW Health Pathology to the Board, the NSW Ministry of Health and the Health Secretary.
 - b. A risk management framework, including ongoing monitoring of the effectiveness of risk management systems for NSW Health Pathology.
 - c. Clinical governance and quality frameworks to monitor quality of care and service delivered across NSW Health Pathology.
 - d. Effective compliance frameworks and quality standards for accreditation of pathology laboratories and forensic facilities.
- 6. To ensure effective clinical and capital planning by NSW Health Pathology which also aligns with the NSW Health system's strategic goals.

7. To champion a strong values-driven culture with a focus on staff engagement within NSW Health Pathology.
8. To champion innovation to achieve best practice across NSW Health Pathology services.
9. To review and evaluate present and future opportunities, threats and risks in the external environment and identify appropriate responses to maximise the position of NSW Health Pathology and the NSW Health system.
10. To ensure that the needs of all stakeholders (internal and external) are appropriately considered, and to confer with the Chief Executive about how best to support, encourage and facilitate stakeholder and clinician involvement, in the planning of NSW Health Pathology services.
11. To establish and oversee the work of Board sub-committees and consider any recommendations of those sub-committees including endorse and oversee the implementation of annual audit plans via the Audit and Risk Management Committee.
12. To provide such advice to the Health Secretary on the provision and integration of pathology, forensic and analytical science services within the NSW health and justice systems as requested from time to time.

This instrument replaces and revokes the previous instrument dated 16 January 2013 providing for the delegation of functions to the NSW Health Pathology Board.

Signed this 6th day of June 2019


Elizabeth Koff
Secretary